



Delivery Location Form

Division of Food & Nutrition

Is this request: New Change

National School Lunch Program

Child Care Food Program

Senior Nutrition & Wellness Program

Nutrition Services Incentive

Agency Name: _____

Program Contact Name: _____

Phone: _____ Email: _____

Mailing Address: _____

Delivery Location:

_____	_____	_____	_____
Address	City	State	Zip Code

Designated Official's Signature

Date

DELIVERIES ONLY: STATE TRUCK DRIVERS WILL DELIVER USDA FOODS TO THE DESIGNATED DELIVERY ADDRESS. IT IS THE RESPONSIBILITY OF THE SPONSOR TO PROVIDE SUFFICIENT STORAGE SPACE AND MANPOWER WHEN RECEIVING FOOD SHIPMENT. OUR OFFICE WILL ACCEPT THE SIGNATURE OF YOUR DESIGNATED STAFF PERSON ON DUTY AT THE DELIVERY ADDRESS.

NDA USE ONLY

Route Added to: _____

NDA Warehouse Supervisor Signature

Date

NDA Approval

Date

NDA is an Equal Opportunity Provider

Rev. 9/9/24